

MAKE A GOOD IMPRESSION



Presentation

- Make a written presentation of yourself for your work placement abroad. Post the presentation at your work place so that your colleagues and others can get a fast impression of who you are, and what your qualifications are.
- The presentation is a short resume – just like a resume in a job application.
- As an intern you are a representative of yourself as well as of the school – help us make a good impression of the educator assistant education, SOSU Nord, and of Denmark.
- A good presentation of yourself can help you make a good impression of yourself and can help strengthen your career.

Contents

- Facts about you
 - o Name, year of birth.
 - o Brief presentation of Denmark.
- Education:
 - o Make a short presentation of your education and of how far you are in the education.
 - o What are your assignments at the workplace?
- Job experience
 - o Relevant job experience
- Qualifications
 - o What are you especially good at?
 - o Sports, arts and crafts, outdoor activities, music, etc.

GIVE YOUR PRESENTATION A PROFESSIONAL LOOK

Language

- Use simple language.
- Use brief sentences.
- Have somebody help you proof read your presentation to ensure correctness.

Layout

- Use a simple layout.
- Make a few headlines.
- Insert a suitable portrait of yourself.
- Use a few graphical elements to catch the eye of the reader.
- Use a word processing program like Word.
 - o Advantages: It is easy to edit and reuse the presentation.
- If you are creative, go ahead and make a handmade presentation.
 - o Advantages: It makes a unique and personal impression.

